



PANDUAN PINDA PENGGUNA DAN PROFIL PENGGUNA

**BAGI PERKHIDMATAN MENAIK TARAF PORTAL PUSAT
MAKLUMAT HARTA TANAH NEGARA (NAPIC) JABATAN
PENILAIAN DAN PERKHIDMATAN HARTA (JPPH)**

Pinda Pengguna

1. Klik menu '**Log Masuk**' di bahagian kanan atas portal.



2. Paparan halaman Log Masuk SSO. Pengguna perlu log masuk sebagai **Admin** portal. Masukkan butiran seperti:
 - ID Pengguna (*Username*)
 - Kata Laluan

Klik butang '**Continue**'

Sign In
JPPH SSO Account

admin

.....

Remember Me [Reset Password](#)

Continue

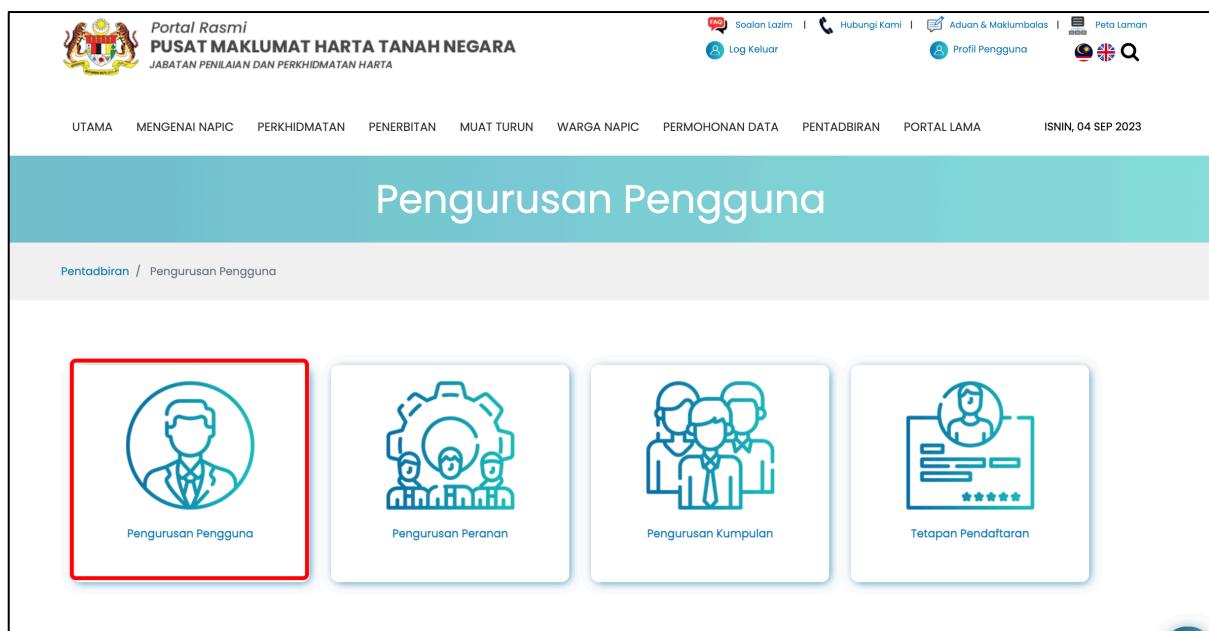
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3. Klik menu 'Pentadbiran' dan pilih 'Pengurusan Pengguna'



The screenshot shows the official website of the National Land Information Centre (PUSAT MAKLUMAT HARTA TANAH NEGARA). At the top, there are links for 'Soalan Lazim', 'Hubungi Kami', 'Aduan & Maklumbalas', 'Peta Laman', 'Log Keluar', 'Profil Pengguna', and language selection. Below the header, the main menu includes 'UTAMA', 'MENGENAI NAPIC', 'PERKHIDMATAN', 'PENERBITAN', 'MUAT TURUN', 'WARGA NAPIC', 'PERMOHONAN DATA', 'PENTADBIRAN' (which is highlighted), 'PORTAL LAMA', and the date 'ISNIN, 04 SEP 2023'. A banner at the top features a congratulatory message for the appointment of a new NAPIC director. On the right side of the banner, a dropdown menu is open, showing options like 'PENGURUSAN KANDUNGAN PORTAL', 'PENGURUSAN PENGGUNA' (highlighted with a red box), and 'PENGURUSAN MAKLUMBALAS'. Below the banner, there's a section for 'PENGUMUMAN' with a link to 'Lihat Selanjutnya...'.

4. Klik menu 'Pengurusan Pengguna'



The screenshot shows the 'Pengurusan Pengguna' (User Management) page. The header and menu bar are identical to the previous screenshot. The main content area has a teal header with the title 'Pengurusan Pengguna'. Below this, there are four cards with icons and labels: 'Pengurusan Pengguna' (highlighted with a red box), 'Pengurusan Peranan', 'Pengurusan Kumpulan', and 'Tetapan Pendaftaran'.

5. Di tab Carian Pengguna, pilih pengguna dan klik 'Pinda pengguna' pada butang 'Tindakan' untuk membuat pindaan / mengemaskini maklumat pengguna.

ID Pengguna	Emel	Nama Penuh	Kategori	Dikaitkan	Tindakan
19perdana	enquiry@hamton.com.my		Data Provider Admin	<input checked="" type="checkbox"/>	
19perdanacheras	enquiry@hamton.com.my		Data Provider Admin	<input checked="" type="checkbox"/>	
3Gdevelopment	dreamland168@gmail.com	pengurus	Data Provider Admin	<input checked="" type="checkbox"/>	
8 CONLAY	fy.chua@kskgroup.com	CHUA FUH YING	Data Provider Admin	<input checked="" type="checkbox"/>	
abadimajumas	napickotakinabalu@gmail.com	ABADI MAJUMAS SDN BHD	Data Provider Admin	<input checked="" type="checkbox"/>	
abdrahman	rahman_desa@jpph.gov.my	Abd Rahman bin Mat Desa	Napic User	<input checked="" type="checkbox"/>	

6. Masukkan maklumat yang ingin dipinda di halaman pinda pengguna.

Untuk mengemaskini Kata Laluan, klik butang 'Tukar Kata Laluan'

7. Di bahagian bawah halaman Pinda Pengguna, Klik Butang ‘Simpan’ untuk menyimpan pindaan pengguna.

The screenshot shows the 'Pendaftaran Pengguna' (User Registration) page. At the top, there is a navigation bar with links: UTAMA, MENGENAI NAPIC, PERKHIDMATAN, PENERBITAN, MUAT TURUN, WARGA NAPIC, PERMOHONAN DATA, PENTADBIRAN, PORTAL LAMA, and ISNIN, 04 SEP 2023. Below the navigation bar, there are several input fields:

- Poskod*
- Bandar*
- Negeri* (dropdown menu showing 'Sila Pilih')
- No. Telefon* (text input field placeholder: 'Masukkan nombor telefon anda')
- No Faks (text input field placeholder: 'Masukkan No. Faks anda')

At the bottom of the form, there are two buttons: 'Simpan' (Save) and 'Kembali' (Back). A red arrow points to the 'Simpan' button, which is highlighted with a red border. The footer of the page contains links: Penafian, Pautan Pantas, Hubungi Kami, and a map with the text 'View larger map'. It also includes the text 'Kerajaan Malaysia dan Jabatan Penilaian', '• Soalan Lazim', 'Pusat Maklumat Harta Tanah Negara (NAPIC)', and 'Valuation and Proper Services Department'.

Profil Pengguna

1. Klik menu '**Log Masuk**' di bahagian kanan atas portal.



2. Paparan halaman Log Masuk SSO. Masukkan butiran seperti:

- ID Pengguna (*Username*)
- Kata Laluan

Klik butang '**Continue**'

A screenshot of the JPPH Single Sign-On (SSO) sign-in page. It features the national emblem of Malaysia and the JPPH logo. The page title is 'Sign In' under 'JPPH SSO Account'. There are two input fields: one for 'Username' containing 'aidantest_1' and another for 'Password' with masked input. Below the password field is a 'Remember Me' checkbox and a 'Reset Password' link. At the bottom is a large blue 'Continue' button, which is highlighted with a red rectangle. Below the form, a link for new users to 'Sign up' is visible.

- Di halaman utama portal, klik ‘Profil Pengguna’ di bahagian atas kanan portal.

- Pengguna boleh mengemaskini maklumat profil dengan klik pada tab ‘Pinda Profil’

ID Pengguna	AdminAidan
E-mel	aidan@aidan.my
Bahasa	
Kategori	Napic User
Nama Penuh	
No. Kad Pengenalan	
Jawatan	
Alamat	
Bandar	

5. Masukkan maklumat yang ingin dipinda di halaman pinda profil.

Untuk mengemaskini Alamat E-mel, klik butang ‘Penukaran E-mel’

Untuk mengemaskini Kata Laluan, klik butang ‘Penukaran Kata Laluan’

The screenshot shows the 'PINDA PROFIL' tab selected on the NAPIC profile update page. It includes fields for updating personal information such as ID Pengguna, E-mel, Kata Laluan, Bahasa, Kategori, Nama Penuh, and No Kad Pengenalan. Buttons for 'Penukaran E-mel' and 'Penukaran Kata Laluan' are visible. A blue 'Simpan' button is located at the bottom right of the form area.

6. Di bahagian bawah halaman Pinda Profil, Klik Butang **Simpan** untuk menyimpan pindaan profil.

The screenshot shows the 'PINDA PROFIL' tab selected on the NAPIC profile update page. It includes fields for updating contact information such as Negeri, No Telefon, and No Faks. A red arrow points to the 'Hantar' (Send) button at the bottom of the form. The page also features a footer with links to Penafian, Pautan Pantas, Hubungi Kami, and a map of Putrajaya.