



PANDUAN LENGKAP PENGGUNAAN *SINGLE SIGN-ON* (SSO) PORTAL BAHARU NAPIC

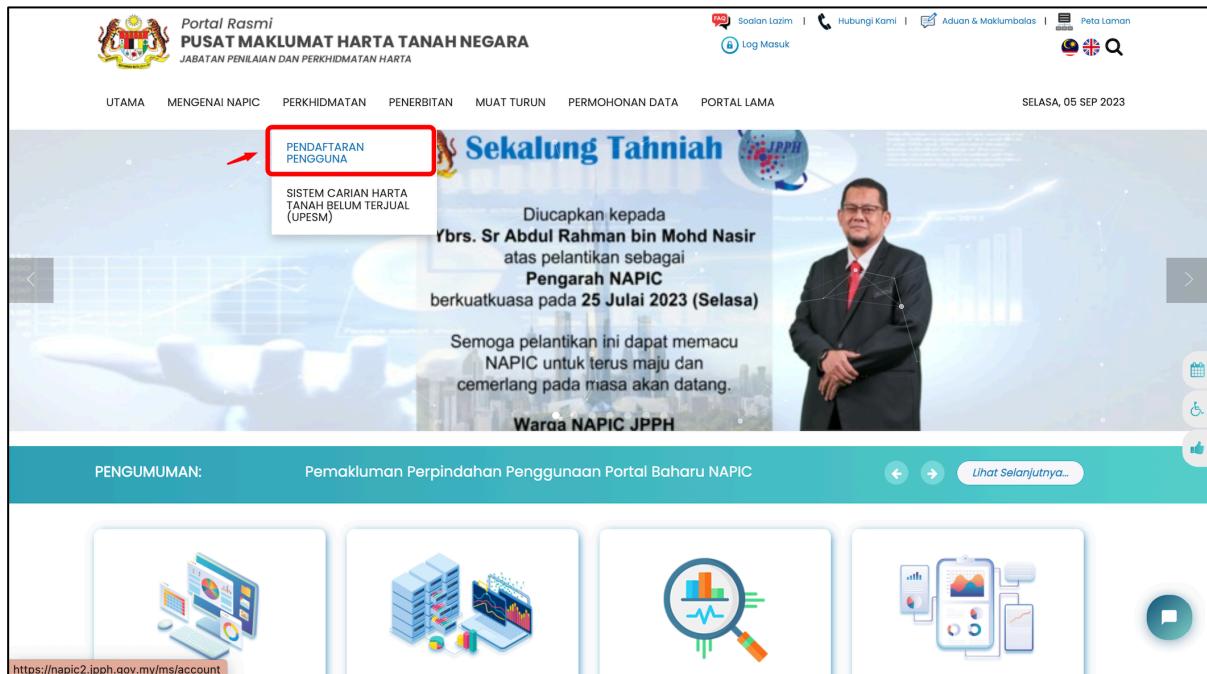
**BAGI PERKHIDMATAN MENAIK TARAF PORTAL PUSAT
MAKLUMAT HARTA TANAH NEGARA (NAPIC) JABATAN
PENILAIAN DAN PERKHIDMATAN HARTA (JPPH)**

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1.0 PENDAFTARAN PENGGUNA

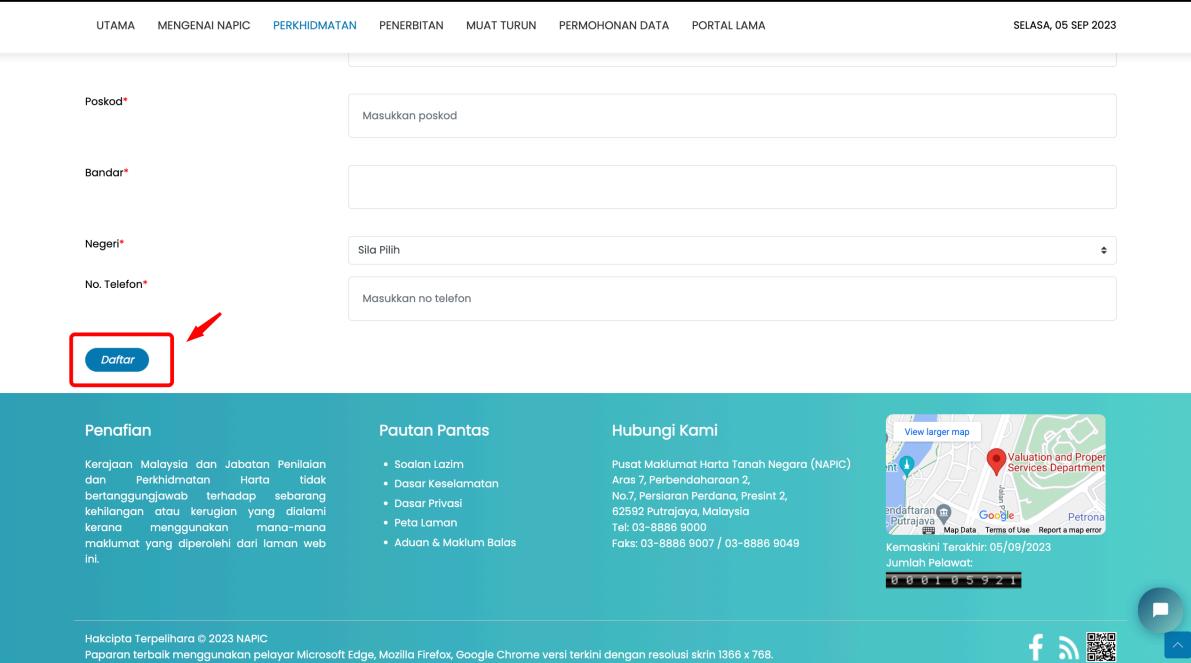
1. Di halaman utama portal, Klik menu 'Perkhidmatan' dan pilih 'Pendaftaran Pengguna'.



2. Paparan halaman Borang Pendaftaran Pengguna. Masukkan maklumat di borang pendaftaran pengguna.

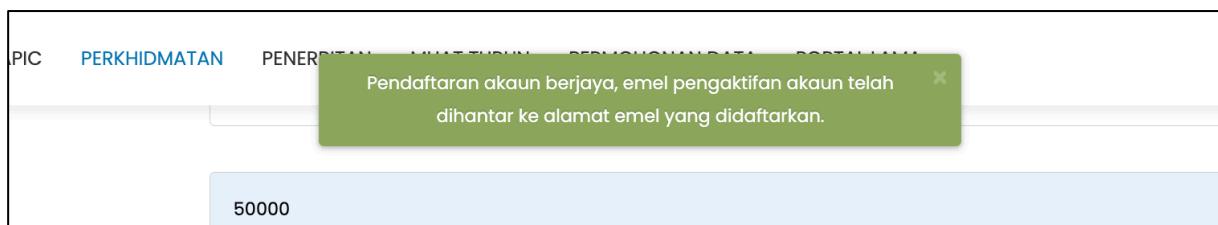
The screenshot shows the 'Pendaftaran Pengguna' (User Registration) form page. The title 'Pendaftaran Pengguna' is prominently displayed at the top. The form is divided into sections for 'Daftar' (Registration) and 'Kata Laluan' (Password). The 'ID Pengguna*' field requires users to enter their ID, with a note that it must be between 9 and 16 characters long and can include letters, numbers, and symbols. The 'Kata Laluan*' field requires users to enter a password, with a note that it must be between 8 and 16 characters long and must contain at least one uppercase letter, one lowercase letter, and one number. Both fields have 'Masukkan' (Enter) placeholder text and 'Pengesahan Kata Laluan*' (Password Confirmation) fields below them. A note at the bottom states that the password must be between 8 and 16 characters long and must contain at least one uppercase letter, one lowercase letter, and one number.

3. Di bahagian bawah halaman Pendaftaran Pengguna, Klik Butang ‘Daftar’.

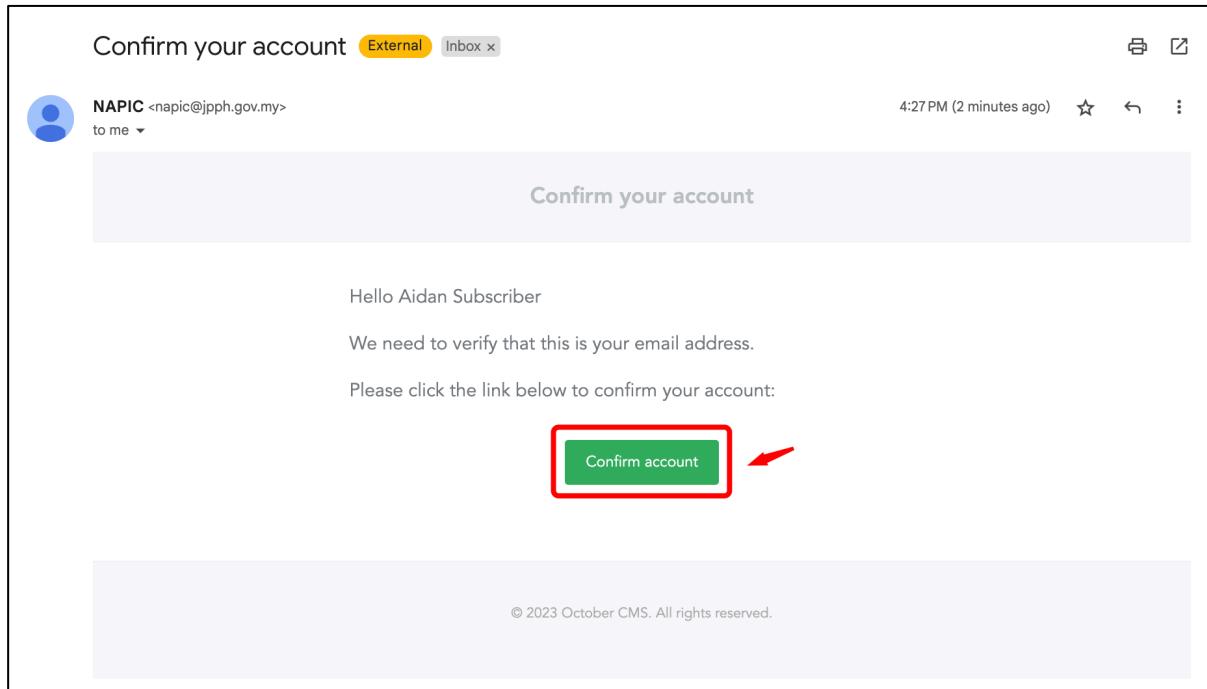


The screenshot shows the 'Pendaftaran Pengguna' (User Registration) form. It includes fields for 'Poskod*', 'Bandar*', 'Negeri*', and 'No. Telefon*'. Below these fields is a blue 'Daftar' (Register) button, which is highlighted with a red rectangular box and a red arrow pointing to it. At the bottom of the form, there is a section titled 'Penafian' (Disclaimer) with legal text, a 'Pautan Pantas' (Quick Links) section with links like 'Soalan Lazim', 'Dasar Keselamatan', 'Dasar Privasi', 'Peta Laman', and 'Aduan & Maklum Balas', and a 'Hubungi Kami' (Contact Us) section with the address of the National Land Commission (NAPIC). The right side of the page features a map of Putrajaya with the commission's location marked, along with social media icons and a QR code.

4. Notifikasi pendaftaran akaun berjaya. Pengguna perlu membuat pengaktifan emel.



5. Klik butang '**Confirm Account**' di emel untuk membuat pengaktifan akaun yang didaftarkan.



6. Notifikasi alamat emel telah disahkan.

Permohonan akan diproses oleh pihak NAPIC dalam masa 3 hari bekerja. Status kelulusan pendaftaran akaun akan dimaklumkan melalui emel. Setelah permohonan diluluskan, pengguna boleh teruskan pada Log Masuk portal.



2.0 LOG MASUK SSO

1. Klik menu 'Log Masuk' di bahagian kanan atas portal.



2. Paparan halaman Log Masuk SSO. Masukkan butiran seperti:
 - ID Pengguna (*Username*)
 - Kata Laluan

Klik butang '**Continue**'

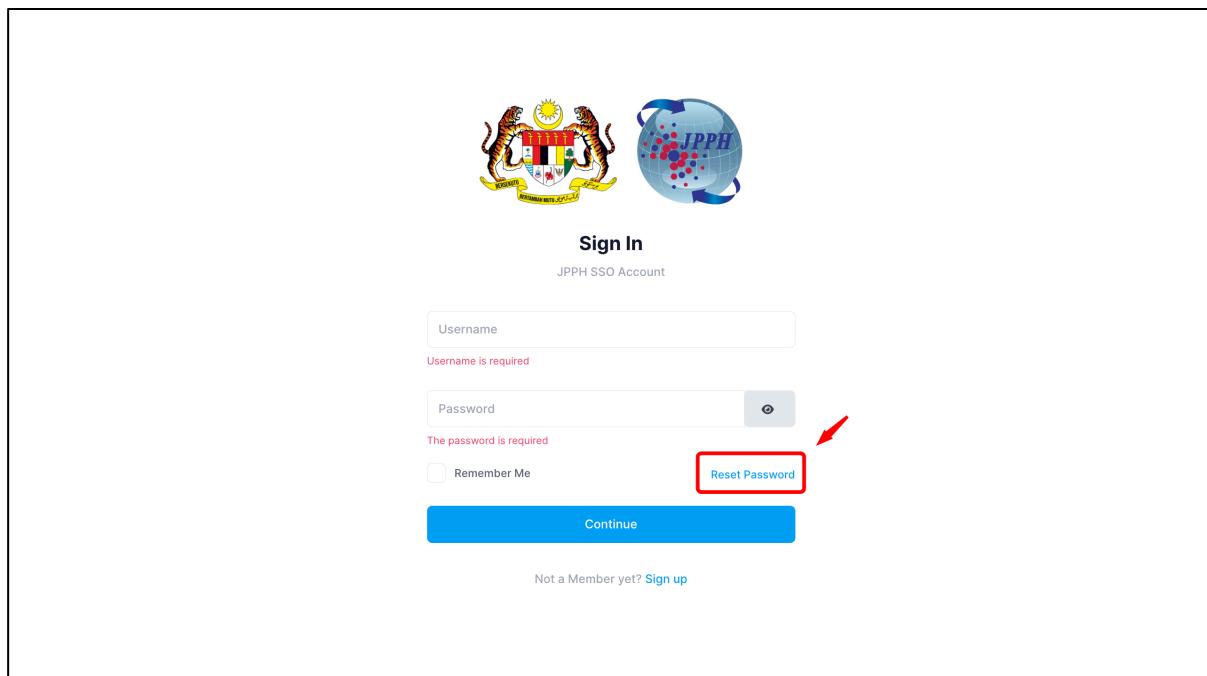
A screenshot of the JPPH Single Sign-On (SSO) sign-in page. It features the national emblem of Malaysia and the JPPH logo. The page title is 'Sign In' under the heading 'JPPH SSO Account'. There are input fields for 'Username' (containing 'pengguna_1') and 'Password' (containing '*****'). Below the password field are 'Remember Me' and 'Reset Password' checkboxes. A large blue 'Continue' button at the bottom is highlighted with a red box. At the bottom of the page, there's a link for non-members to 'Sign up'.

2.1 SET SEMULA KATA LALUAN (*Reset Password*)

1. Klik menu '**Log Masuk**' di bahagian kanan atas portal.



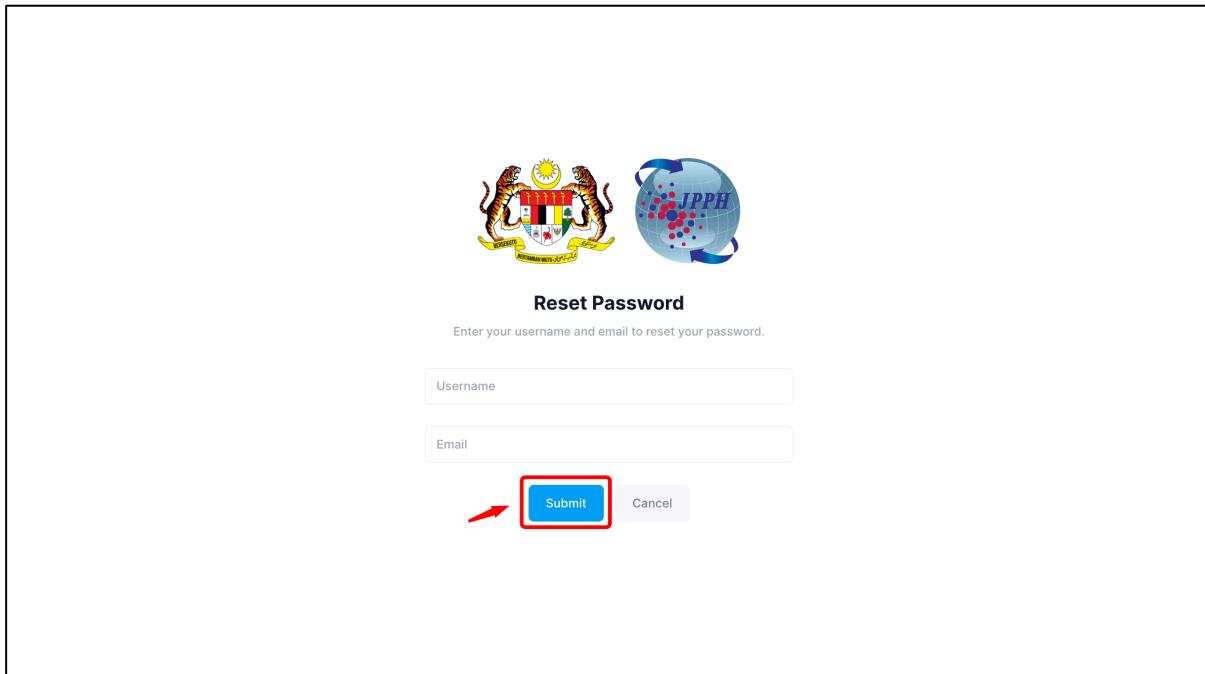
2. Klik '**Reset Password**' untuk set semula kata laluan yang baharu



3. Masukkan butiran seperti:

- ID Pengguna (*Username*)
- Emel

Klik butang '**Submit**'. Sistem akan menghantar emel untuk set semula kata laluan yang baharu.



Reset Password

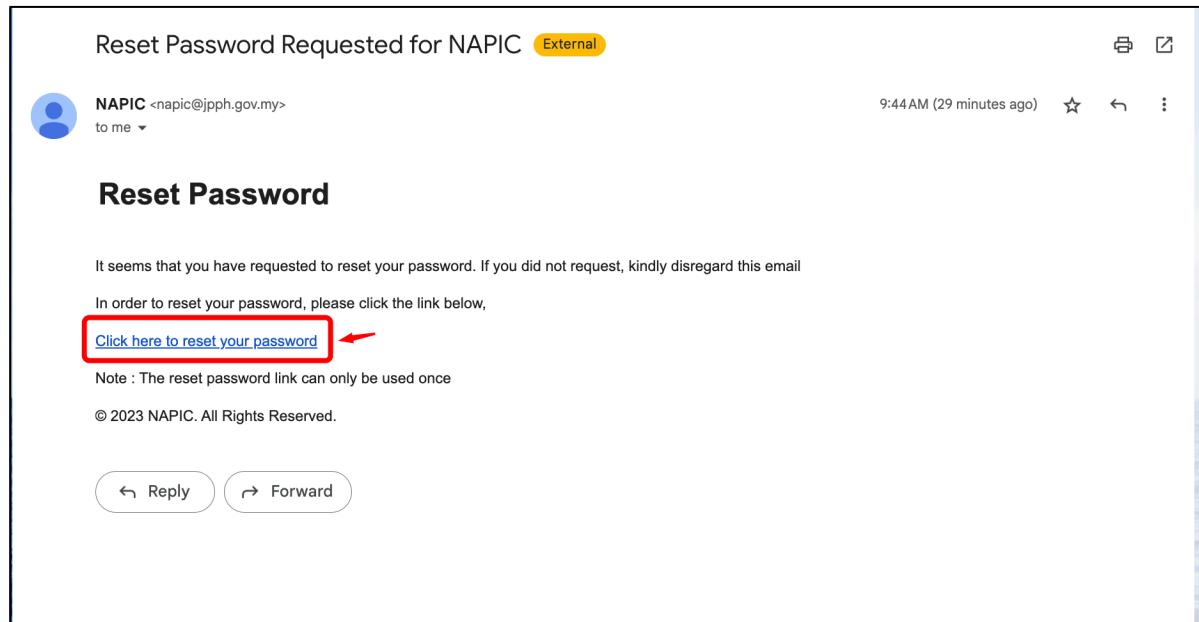
Enter your username and email to reset your password.

Username

Email

Submit Cancel

4. Klik pautan set semula kata laluan di emel



Reset Password Requested for NAPIC External

NAPIC <napic@jpph.gov.my>
to me ▾ 9:44 AM (29 minutes ago) ☆ ↵ :

Reset Password

It seems that you have requested to reset your password. If you did not request, kindly disregard this email

In order to reset your password, please click the link below,

[Click here to reset your password](#)

Note : The reset password link can only be used once

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Reply Forward

5. Paparan halaman set semula kata laluan. Masukkan butiran spserti:

- Kata Laluan Baharu
- Pengesahan Kata Laluan

Klik butang '**Submit**'

Update Your Password

This is a secure area of the application. Please confirm your password before continuing.

Use 9 or more characters with a mix of uppercase & lowercase letters including numbers.

Re-verify Password

Submit

6. Portal akan ke halaman Log Masuk SSO. Masukkan butiran seperti:

- ID Pengguna (Username)
- Kata Laluan Baharu

Klik butang '**Continue**'

Sign In
JPPH SSO Account

pengguna_1

.....

Remember Me [Reset Password](#)

Continue

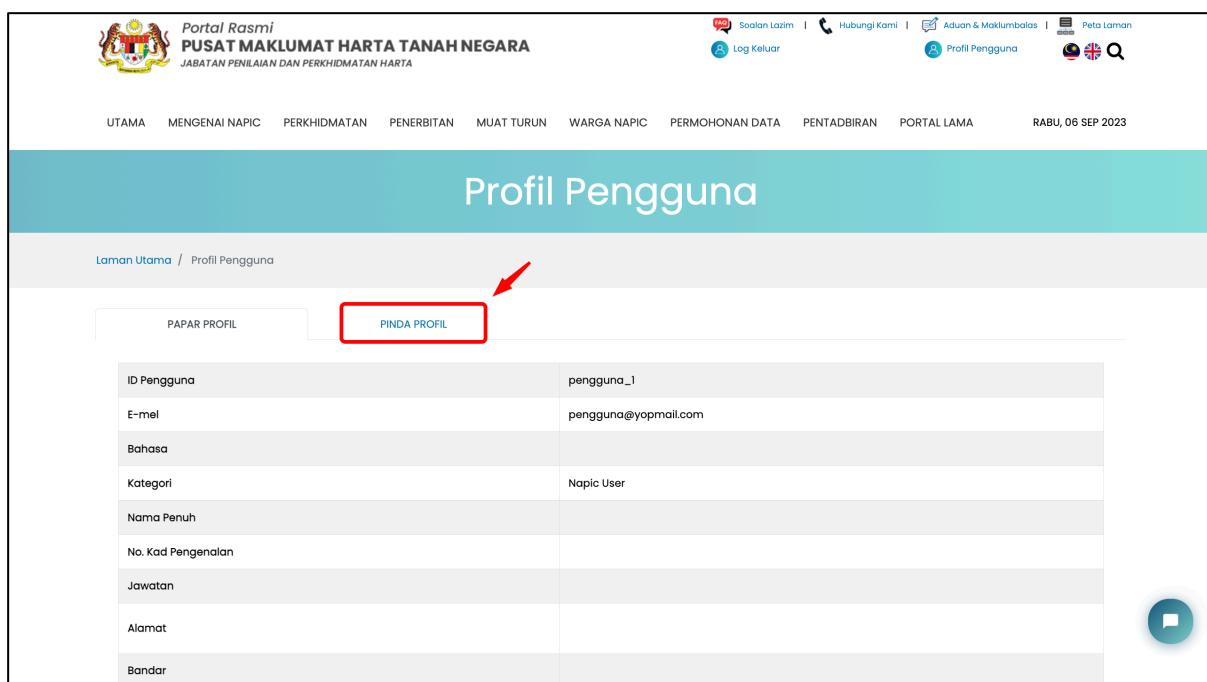
Not a Member yet? [Sign up](#)

3.0 PROFIL PENGGUNA

- Di halaman utama portal, klik ‘Profil Pengguna’ di bahagian atas kanan portal.



- Pengguna boleh mengemaskini maklumat profil dengan klik pada tab ‘Pinda Profil’



- Masukkan maklumat yang ingin dipindah di halaman pinda profil.

Untuk mengemaskini Alamat E-mel, klik butang '**Penukaran E-mel**'

Untuk mengemaskini Kata Laluan, klik butang '**Penukaran Kata Laluan**'

Laman Utama / Profil Pengguna

PAPAR PROFIL PINDA PROFIL

ID Pengguna pengguna_1

E-mel* pengguna@yopmail.com

Kata Laluan* [Penukaran Kata Laluan](#)

Bahasa* Sila Pilih

Kategori Napic User

- Di bahagian bawah halaman Pinda Profil, Klik Butang '**Simpan**' untuk menyimpan pindaan profil.

Negeri* Sila Pilih

No. Telefon* Masukkan nombor telefon anda

No Faks Masukkan No. Faks anda

[Hantar](#) [Batal](#)

Penafian
Kerajaan Malaysia dan Jabatan Penilaian dan Perkhidmatan Harta tidak bertanggungjawab terhadap sebarang kehilangan atau kerugian yang dialami kerana menggunakan mana-mana maklumat yang diperolehi dari laman web ini.

Pautan Pantas

- Sosian Lazim
- Dasar Keselamatan
- Dasar Privasi
- Peta Laman
- Aduan & Maklum Balas

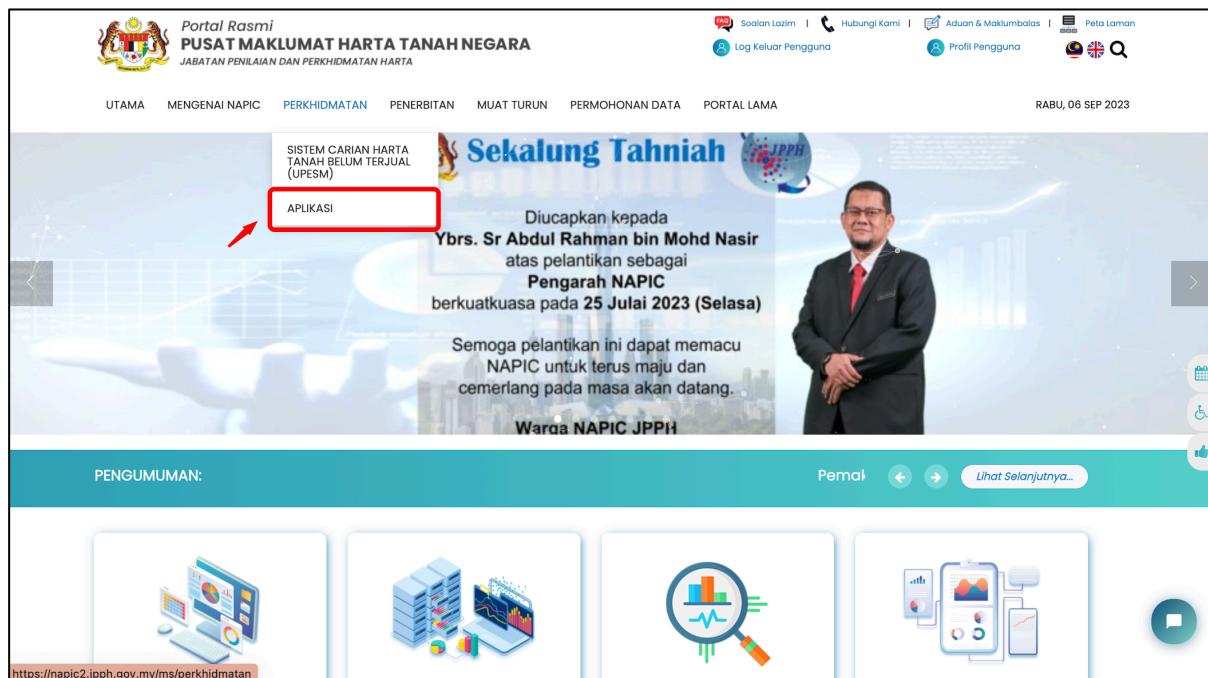
Hubungi Kami

Pusat Maklumat Harta Tanah Negara (NAPIC)
Aras 7, Perbadanan Perdana, Presint 2,
62592 Putrajaya, Malaysia
Tel: 03-8886 9000
Faks: 03-8886 9007 / 03-8886 9049

[View larger map](#) [Valuation and Proper Services Department](#)
Landaftaran Putrajaya [Map Data](#) [Terms of Use](#) [Report a map error](#)
Kemaskini Terakhir: 04/09/2023
Jumlah Pelawat: 0 0 0 1 0 1 7 3 0

4.0 APLIKASI

1. Klik menu 'Perkhidmatan' dan pilih 'Aplikasi'



2. Paparan halaman Senarai Aplikasi.

(Pengguna perlu log masuk SSO terlebih dahulu. Setiap peranan mempunyai akses yang berbeza)

